

**Lake Land College  
Board of Trustees  
District No. 517**



Regular Board Meeting No. 666  
Board and Administration Center, Room 011  
Mattoon, IL  
June 13, 2022

**Minutes**

**Call to Order.**

Chair Sullivan called the June 13, 2022, regular meeting of the Lake Land College Board of Trustees to order at 6:00 p.m. in room 011 of the Board & Administration Center, Mattoon, IL.

Chair Sullivan announced the Board would remove from the agenda action item #14 – Approval of Educational Services Contracts with the Illinois Department of Juvenile Justice (IDJJ).

**Roll Call.**

**Trustees Physically Present:** Mr. Gary Cadwell, Vice-Chair; Ms. Doris Reynolds; Mr. Dave Storm; Mr. Mike Sullivan, Chair; Ms. Denise Walk and Mr. Thomas Wright, Secretary.

**Trustees Absent:** Trustee Kevin Curtis and Student Trustee Maggie Kelly.

**Others Participating via Telephonic or Electronic Means:** None.

**Others Present:** Dr. Jonathan Bullock, President; Mr. Jon Althaus, Vice President for Academic Services; Ms. Jean Anne Highland, Chief of Staff; Ms. Seirra Laughunn, Executive Assistant to the President's Office; Ms. Valerie Lynch, Vice President for Student Services; Mr. Greg Nuxoll, Vice President for Business Services; and members of the staff.

**Approval of Consent Items.**

Trustee Reynolds moved and Trustee Walk seconded to approve the following consent items:

1. Approval of Minutes of May 9, 2022, Regular Meeting.
2. Approval of Minutes of May 9, 2022, Closed Session Meeting.
3. Approval of Minutes of May 19, 2022, Special Board Meeting.

4. Approval of Agenda of June 13, 2022, Board of Trustees Meeting.
5. Bills for Payment and Travel Expenses, Including Trustee Travel Reimbursement.

The following is a summary by funds:

Education Fund	\$	710,611.28
Building Fund	\$	28,691.06
Site & Construction Fund	\$	-
Bond & Interest Fund	\$	272,591.31
Auxiliary Services Fund	\$	45,344.81
Restricted Purposes Fund	\$	934,439.39
Working Cash Fund	\$	-
Audit Fund	\$	-
Liability Insurance Fund	\$	116,530.12
Student Accts Receivables	\$	102,572.91
Total	\$	2,210,780.88

For a summary of trustee travel reimbursement and details of bills refer to:  
<https://www.lakelandcollege.edu/board-of-trustees/>

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: None.

Absent: Trustee Curtis and Student Trustee Maggie Kelly.

**Motion carried.**

### **Hearing of Citizens, Faculty, and Staff.**

There were no public comments.

### **Committee Reports.**

### **ICCTA/Legislative.**

Trustee Walk said that she and several others from the college attended the ICCTA Annual Convention in Chicago on June 10 and 11, 2022. She said Trustee Mike Sullivan was acknowledged for his remarkable 35-years of service to the college and Dr. Bullock was awarded with the Advocacy Award for his outstanding leadership in advocating for the needs of students and the Illinois community college system. She said Ms. Bambi Jones, mathematics instructor, also attended as the college's nominee for the full-time faculty award.

### **Resource & Development.**

Trustee Cadwell, Committee Chair, said the Committee met recently and items will be discussed later in the meeting per the agenda.

### **Finance.**

Trustee Storm, Committee Chair, said the Committee had not met since the last regular Board meeting and he had no report at this time.

### **Buildings & Site.**

Chair Sullivan said the Committee had not met since the last regular Board meeting and there was no report at this time.

### **Foundation.**

Trustee Wright highlighted the following information and said this was provided by Ms. Christina Donsbach, Executive Director for College Advancement:

- The Foundation and Financial Aid Offices would like to thank the Board of Trustees, President's Cabinet, faculty, staff and all of the volunteers who assisted in covering presentations at over 25 High School Awards nights! We could not have covered it without your assistance and truly appreciate all of your efforts!
- The Foundation team has been working alongside with ISS to implement our new donor software, Blackbaud Raiser's Edge NXT. This is expected to be a 4-6 month process.
- We hope you can join us for our Open House for the Foundation & Alumni Center and Workforce Development Center on Thursday, June 30<sup>th</sup> 4-7pm!
- Please save the date for the Foundation Annual Golf Classic on Friday, September 30, 2022 and help us spread the word. Registration will be opening soon!

### **Student Report.**

Ms. Jean Anne Highland, Chief of Staff, provided the student report due to Ms. Maggie Kelly, Student Trustee, being absent. She congratulated the Lake Land Softball Team for their successful season! Their season record was an impressive 56-13 and they were the Great Rivers Conference Champions, NJCAA Region 24 Tournament Champions, and the 2022 NJCAA Central District Tournament Champions. She also reported that Lake Land is hosting a Laker Visit Day on June 16 from 9 a.m. to noon.

### **President's Report.**

- Lake Land received no payments in May from the Illinois Department of Corrections (IDOC) or the Illinois Department of Juvenile Justice (IDJJ) toward the FY 2022

outstanding balance. A total of \$359,917 remains outstanding for IDOC and \$38,034 for IDJJ.

- In May, the College received payments from the State of Illinois for FY 2022 credit hour reimbursement of \$333,617 and equalization payments of \$505,251. A balance of \$306,617 remains outstanding for credit hour reimbursement and \$505,251 for equalization.
- The College received no property tax payments in May.
- Special recognition to Jon Althaus, who will be retiring as the College's vice president for academic services at the end of June. Thank you Jon for your 30 years of dedicated service to Lake Land College and our students.

### **Business Items.**

### **Non-action Items.**

#### **Inclusion and Diversity Education Committee Updates.**

Ms. Kim Hunter, Director of Student Success Services, provided highlights of initiatives from the above-referenced Committee to advance inclusion and diversity education at the College.

#### **Dean of Workforce Solutions and Community Education Updates.**

Ms. Chris Strohl, Dean for Workforce Solutions and Community Education, provided highlights of current activities and initiatives within the above-referenced department.

#### **Calendar of Events.**

Trustees reviewed a calendar of upcoming events. Dr. Bullock highlighted the upcoming Finance Committee Meeting on June 27, 2022, the Special Board Meeting on June 29, 2022, and the Foundation Golf Classic on September 30, 2022.

### **Action Items.**

#### **Acceptance of April 2022 Financial Statements.**

Trustees reviewed the April 2022 Financial Statements and heard from Mr. Greg Nuxoll, Vice President for Business Services, who highlighted the Financial Statements and significant variances.

Trustee Storm moved and Trustee Walk seconded to approve as presented the April 2022 Financial Statements.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: None.

Absent: Trustee Curtis and Student Trustee Maggie Kelly.

**Motion carried.**

**Delegation of Authority to President to Provide or Secure Education Services.**

Trustees heard a request by Dr. Bullock that the Board grant authority to him, as College President, to provide or secure education services per Board Policies 10.01 and 02.03. He said examples include cooperative agreements for alternative schools and agreements with clinical sites.

Trustee Cadwell moved and Trustee Storm seconded to delegate authority to the College President to enter into contracts or agreements during FY 2023 to provide or secure education services per Board Policies 10.01 and 02.03.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: None.

Absent: Trustee Curtis and Student Trustee Maggie Kelly.

**Motion carried.**

**Approval of Resolution No. 0622-009 Authorizing Treasurer to Transfer Interest Earned from Working Cash.**

Trustees heard a recommendation from Dr. Bullock and reviewed Resolution No. 0622-009 to authorize the Treasurer to transfer interest earned from the Working Cash Fund to the Operation and Maintenance Fund for the purpose of new building construction and to remunerate expenses by authority under the Illinois Public Community College Act.

Trustee Walk moved and Trustee Cadwell seconded to approve Resolution No. 0622-009 to authorize the College Treasurer to transfer interest earned from the Working Cash Fund to the Operation and Maintenance Fund for the purpose of new building construction and to remunerate expenses by authority under the Illinois Public Community College Act, Section 805/3-33. [A full and complete copy of the Resolution is attached to and part of these minutes.]

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: None.

Absent: Trustee Curtis and Student Trustee Maggie Kelly.

**Motion carried.**

**Approval of Resolution No. 0622-010 Authorizing Treasurer to Invest Funds.**

Trustees heard a recommendation from Dr. Bullock and reviewed Resolution No. 0622-010 to authorize the Treasurer of the College to invest funds.

Trustee Reynolds moved and Trustee Cadwell seconded to approve Resolution No. 0622-010 as presented to authorize the College Treasurer to invest funds in accordance with provisions of the Illinois Community College Act and the Investment of Public Funds Act. [A full and complete copy of the Resolution is attached to and part of these minutes.]

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: None.

Absent: Trustee Curtis and Student Trustee Maggie Kelly.

**Motion carried.**

#### **Approval of Resource Allocation Management Plan (RAMP).**

Trustees reviewed a recommendation from Mr. Nuxoll that the Board approve the FY 2024 RAMP application for submission to ICCB. He said funding is being requested within one project title - Renovation of Existing Campus Buildings. He also said this includes the rehabilitation of the Kluthe Center for Higher Education, Northwest Classroom Building and the Northeast Classroom Building and a renovation of the West Building. Trustees learned that if the Renovation of Existing Buildings Project would be approved and appropriated, the total local match would be \$1,364,648 for the Kluthe Center for Higher Education, \$2,027,565 for the Northeast Classroom Building, and \$3,413,948 for the Northwest Classroom Building and \$1,375,000 for the West Building.

Trustee Storm moved and Trustee Reynolds seconded to approve the College's FY 2024 RAMP application packet as presented for submission to the Illinois Community College Board.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: None.

Absent: Trustee Curtis and Student Trustee Maggie Kelly.

**Motion carried.**

#### **Approval of ICCB Program Review Report.**

Trustees heard a recommendation from Ms. Lisa Cole, Director of Assessment & Program Review, for the Board to approve the 2022 ICCB Program Review Report. Ms. Lisa Cole,

Director of Data Analytics, provided highlights of the Report to the Trustees during the Board meeting.

Trustee Walk moved and Trustee Storm seconded to approve the FY 2022 ICCB Program Review Report for submission to the Illinois Community College Board.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: None.

Absent: Trustee Curtis and Student Trustee Maggie Kelly.

**Motion carried.**

### **Approval of FY 2023 Base Salary Schedule, Excluding Correctional Centers.**

Trustees reviewed a recommendation from Mr. Nuxoll requesting the Board to increase the starting salaries for new full-time employees to promote continued fairness and consistency across the institution.

Mr. Nuxoll said to assess and enhance the competitiveness of our current compensation structure, we elected to have Korn Ferry review the College's base salary structure outside of the regular three-year cycle. He said as a result of their review and to address wage compression issues, the administration is recommending increases in the starting salaries that range from 2.08% at the highest grade level 19 to 11.4% at the lowest grade level, based upon the mid-point increase. He said that current employees falling below the new minimum of their range after the FY 2023 5% wage increase will receive an additional wage adjustment for FY 2023 to ensure they meet the minimum of the FY 2023 Salary Grade Schedule.

Trustee Cadwell moved and Trustee Reynolds seconded to approve as presented the FY 2023 Salary Grades and Ranges Schedule for administrative, supervisory and support staff, excluding Correctional Center employees.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: None.

Absent: Trustee Curtis and Student Trustee Maggie Kelly.

**Motion carried.**

### **Approval of Purchase of Printer and Related Service Agreement.**

Trustees reviewed a recommendation from Mr. Nuxoll for the Board to approve the purchase of a new Ricoh USA color printer and associated attachments at a cost of \$99,689.25. Trustees

were provided the proposed purchase and five-year service agreement, detailing a 60-month service contract with a base cost of \$260 per month plus overages.

Trustee Reynolds moved and Trustee Cadwell seconded to approve the purchase of a new Ricoh USA color printer and associated attachments at a cost of \$99,689.25 and the related five-year service agreement, with a base cost of \$260 per month plus overages.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: None.

Absent: Trustee Curtis and Student Trustee Maggie Kelly.

**Motion carried.**

#### **Approval of Bid for LiveArc Welding Performance Management System.**

Trustees heard a recommendation from Mr. Nuxoll asking that the Board approve the bid from ILMO Products Co. of Mattoon, in the amount of \$61,761, for the purchase of a LiveArc Welding Performance Management System. Trustees were provided the bid tabulation sheet detailing ILMO Products submitting the lowest of two received bids.

Trustee Cadwell moved and Trustee Reynolds seconded to approve as presented the bid from ILMO Products Co. of Mattoon, in the amount of \$61,761, for the purchase of a LiveArc Welding Performance Management System, Project No. 2022-015.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: None.

Absent: Trustee Curtis and Student Trustee Maggie Kelly.

**Motion carried.**

#### **Approval of Resolution No. 0622-011: Resolution setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, as amended, and to issue bonds in a principal amount not to exceed \$17,000,000 for the purpose of paying claims against the District, and directing that notice of such intention be published as provided by law.**

Trustees heard a recommendation from Mr. Nuxoll regarding this resolution being the next step in a months' long process for the College to secure bonding funds for the capital improvement projects recently shared with the Board of Trustees and Buildings and Site Committee in April 2022 such as the Kluthe Renovation, the Effingham Rural Development



Technology Center, and landscaping. He said this recommended motion is presented in collaboration with PMA Securities, the College's financial advisory firm.

Trustee Cadwell moved and Trustee Storm seconded to approve as presented Resolution No. 0622-011 – Resolution setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, as amended, and to issue bonds in a principal amount not to exceed \$17,000,000 for the purpose of paying claims against the District, and directing that notice of such intention be published as provided by law. [A full and complete copy of the Resolution is attached to and part of these minutes.]

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: None.

Absent: Trustee Curtis and Student Trustee Maggie Kelly.

**Motion carried.**

**Approval of Resolution No. 0622-012 - Resolution calling a public hearing concerning the intent of the Board of Trustees of the District to sell \$17,000,000 general obligation funding bonds.**

Trustees heard a recommendation from Mr. Nuxoll stating that, along with preceding action item, this Resolution is part of the on-going process to fund various capital improvement projects as previously discussed with the Board this past April.

Trustees learned that with Board approval of this Resolution, a public hearing will be scheduled at the beginning of the July 2022 regular Board meeting as part of the legal requirements for the bonding process. [A full and complete copy of the Resolution is attached to and part of these minutes.]

Trustee Storm moved and Trustee Walk seconded to approve as presented Resolution No. 0622-012 - Resolution calling a public hearing concerning the intent of the Board of Trustees of the District to sell \$17,000,000 general obligation funding bonds.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: None.

Absent: Trustee Curtis and Student Trustee Maggie Kelly.

**Motion carried.**

**Acceptance of the ICCB Early Childhood Education Grant Award.**

- Trustees heard a recommendation from Mr. Jon Althaus, Vice President for Academic Services, requesting the Board to accept the above-referenced grant, in the amount of \$696,605.68, from the Illinois Community College Board (ICCB). Mr. Althaus reported this grant was created to provide support to colleges in providing streamlined paths to degrees, licenses, and credentials to members of the early childhood incumbent workforce. He said the College will use these grant funds to:
  - Work closely with Early Childhood Higher Education Navigators to promote our degree program to incumbent workers who are currently employed in childcare settings and to help incumbent workers pay for tuition, fees, books, childcare and transportation to complete their postsecondary education in the field.
  - Hire a coach to provide services to these students, such as academic advisement, assistance completing financial aid and scholarship applications, goal setting and classroom assistance.
  - Lease space for an off-campus childcare facility in Mattoon and create a program for 10 children ages three to five where they will attend from 8 am to noon, Monday through Friday. This will allow Early Childhood students to work in a childcare setting under the supervision of a faculty director. A part-time teacher will be hired to teach in the classroom.
  - Provide a course via the HyFlex model at the Lake Land College Kluthe Center in Effingham one evening per week to educate incumbent workers who are working during the day and need to complete their educational needs.

Trustee Reynolds moved and Trustee Walk seconded to accept as presented the Early Childhood Education Grant Award from the Illinois Community College Board in the amount of \$696,605.68.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: None.

Absent: Trustee Curtis and Student Trustee Maggie Kelly.

**Motion carried.**

### **Approval of Lease Agreement with Local Workforce Innovation Area 23.**

Trustees heard a recommendation from Mr. Nuxoll requesting the Board to approve a lease agreement with the Local Workforce Innovation Area 23, as lessee, for program operations located at the Workforce Development Center on the main campus. Trustees were provided the proposed lease agreement which specifies a rent amount of \$1,616.25 per quarter for an area consisting of approximately 431 square feet. Mr. Nuxoll said that the College is agreeing to be responsible for all maintenance, utilities and services related to the property.

Trustee Walk moved and Trustee Storm seconded to approve as presented the lease renewal agreement between the College, as lessor, and Local Workforce Innovation Area 23 as lessee, for the period July 1, 2022, through June 30, 2023, with a quarterly rent payment of \$1,616.25

for approximately 431 square feet of space at the College's Workforce Development Center of the main campus.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: None.

Absent: Trustee Curtis and Student Trustee Maggie Kelly.

**Motion carried.**

### **Approval of Kluthe Center Roof Replacement Project.**

Trustees heard a recommendation from Mr. Nuxoll requesting the Board to approve proceeding with a project to replace the Kluthe Center roof at an estimated cost of \$340,879 and utilizing CTS Group, a Veregy Company, of St. Louis, Missouri, who will lead the project in areas of cost estimating, bid administration, engineering and design. He said that proceeding with this project would be contingent upon a formal amendment to the existing Master Performance Contract with CTS Group. Mr. Nuxoll reported that the College is currently installing new air conditioning units at the Kluthe Center, which are much smaller than the existing units. He said once the new units are installed the College will either need to repair the aging roof or put an entirely new roof on the building, Mr. Nuxoll recommended the college replace the roof as part of the overall efforts to renovate the Kluthe Building. He said with Board approval, the administration will use a portion of the new bonds to fund the new roof project.

Trustee Cadwell moved and Trustee Reynolds seconded to approve as presented the administration's request to proceed with a new roof installation project at the Kluthe Center in Effingham for the total cost of \$340,879, contingent upon a formal amendment to the existing Master Performance Contract with the CTS Group of St. Louis Missouri, who will lead the project in areas of cost estimating, bid administration, engineering and design.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: None.

Absent: Trustee Curtis and Student Trustee Maggie Kelly.

**Motion carried.**

### **Approval of Real Estate Purchase and Sale Agreement for 30.1 Acres of Property Directly Adjacent to the North side of the College's Main Campus.**

Trustees heard a recommendation from Mr. Nuxoll requesting the Board grant approval to enter into a real estate purchase and sale agreement to finalize the purchase of 30.1 acres of property directly adjacent to the north side of the College's main campus. He said during the

May 2022 regular meeting, the Board granted approval to the administration to formally offer to purchase this land at a purchase price of \$620,000. Trustees were provided the proposed and partially executed Real Estate Purchase and Sale agreement, which was developed in consultation with the College's legal counsel, Robbins Schwartz, and signed by the seller. for the Board to approve

Trustee Storm moved and Trustee Walk seconded to approve as presented a Real Estate Purchase and Sale Agreement with Reginald H. Phillips and Martha R. Phillips, as seller, and the College, as purchaser, for the purchase of 30.1 acres of property adjacent to the north side of the College's main campus at a purchase price of \$620,000.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: None.

Absent: Trustee Curtis and Student Trustee Maggie Kelly.

**Motion carried.**

#### **Approval of Release or Non-Release of Closed Session Minutes.**

Ms. Jean Anne Highland, Chief of Staff, previously notified Trustees via email on May 26, 2022, that the basis for her recommended motion was posted in each Trustee's respective electronic folders. Since that time, she has received no questions regarding her recommendations for which closed session minutes to release nor has she received any requests to discuss the recommendation motion in closed session.

Trustee Walk moved and Trustee Cadwell seconded to approve the release of closed session minutes for section 1 of the December 13, 2021 meeting; section 1 of the April 14, 2022 Buildings and Site Committee meeting; section 1 of the April 18, 2022 meeting; and not approve the release of closed session minutes for all other sections in this review period as the need for confidentiality still exists. This recommendation is for the six-month review period since December 13, 2021.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: None.

Absent: Trustee Curtis and Student Trustee Maggie Kelly.

**Motion carried.**

#### **Approval of Human Resources Report.**

Trustees reviewed the Human Resources Report. Dr. Bullock requested the Board approve the Report as presented and he highlighted some of the recommended personnel changes.

Trustee Walk motioned and Trustee Storm seconded to approve as presented the standard Human Resources Report.

### **Additional Appointments**

**The following employees are recommended for additional appointments**

	<b>Position</b>	<b>Effective Date</b>
<b>Part-time</b>		
Alexander, Adam	Newspaper Editor - Student Newspaper	8/1/22
Alfauri, Hamza	Print Shop Technician Assistant	5/9/22
Babbs, Braydon	CBI Student Intern	5/17/22
Estacio, Estiven	Print Shop Technician Assistant	5/16/22
Frazier, Darrius	Admissions and Records Data Entry Assistant	5/10/22
Garcia Orozco, Karen	International Student Ambassador	5/23/22
Matheny, Andrew	International Student Ambassador	5/23/22

### **End Additional Appointments**

**The following employees are ending their additional appointment**

	<b>Position</b>	<b>Effective Date</b>
<b>Part-time</b>		
Frazier, Darrius	Admissions and Records Data Entry Assistant	5/13/22
Reed, Kaleb	Admissions and Records Data Entry Assistant	5/13/22
Sample, Stephanie	Admissions and Records Data Entry Assistant	5/13/22
Thomas, Joseph	Admissions and Records Data Entry Assistant	5/13/22
Vonderheide, Anthony	Admissions and Records Data Entry Assistant	5/12/22

### **New Hire-Employees**

**The following employees are recommended for hire**

	<b>Position</b>	<b>Effective Date</b>
<b>Volunteer-unpaid</b>		
Bloemer, Shawna	Dual Credit Instructor	5/11/22
Ghere, Lori	Dual Credit Instructor	5/26/22
Knebel, Larna	Dual Credit Instructor	1/10/22
Pullen, Logan	Dual Credit Instructor	5/12/22
<b>Full-time</b>		
Carr, Sarah	Administrative Assist to Technology	6/20/22
Walk, Penny	Donor Information & Database Coordinator	6/29/22
<b>Full-time Grant Funded</b>		
Shriver, Lindsay	Outreach Advisor Trio DC	6/14/22
<b>Part-time</b>		
Aldarondo Perez, Alondra	Bookstore Rush Worker	5/5/22
Allee, Sydney	Admissions and Records Data Entry Assistant	5/17/22

Bartley, Ashley	Fitness Center Specialist	5/12/22
Bryson, Beverly	Bookstore Rush Worker	5/9/22
Butler, Kaylee	Dual Credit Coordinator	5/19/22
Cothern, Kelly	Communications Specialist	5/18/22
Hyatt, Josey	Student Assistance Specialist	6/1/22
Rilenge, Jodie	Adjunct Faculty Allied Health Division	8/22/22
Rogers, Mary	Ofc Assistant to Allied Health Programs	6/6/22
Rothermel, Judith	Human Resources Assistant	5/16/22

#### **Part-time-Grant Funded**

Bauman, Lauren	Agriculture Education Intern	5/9/22
Benhoff, Brooke	Agriculture Education Intern	5/9/22
Draper, Bailey	Agriculture Education Intern	5/9/22
Foxworthy, Baylee	Agriculture Education Intern	5/9/22
Kessler, Riley	Agriculture Education Intern	5/9/22
Klockenga, Halle	Agriculture Education Intern	5/9/22
Osborne, Alexanndria	Agriculture Education Intern	5/9/22
Scherer, Lindsey	Agriculture Education Intern	5/9/22
Sherrerd, Lillie	Agriculture Education Intern	5/9/22
Sims, Raegan	Agriculture Education Intern	5/9/22

#### **Terminations/Resignations**

**The following employees are terminating employment**

	<b>Position</b>	<b>Effective Date</b>
<b>Full-time</b>		
Coop, Tylana	Associate Dean of Correctional Programs	4/29/22
Cox, Jane	Administrative Assistant to Career Services	2/24/22
Jackson, Nicole	Donor Information & Database Coordinator	4/15/22
Montgomery, Cathy	Administrative Ast to Agriculture & Technology	5/13/22
Monti, Francesca	Correctional Office Assistant	4/27/22

#### **Part-time**

Bushue, Tyler	Commercial Driver Training Instructor	5/18/22
Cushing, Jaime	Clinical Dentist	3/16/22
Donnel, Megan	Cosmetology Clinical Instr (hourly)	4/14/22
Greuel, Katherine	Lake Land College Student Trustee	4/18/22
Haslett, Suzanne	Clinical Dentist	6/30/21
Lawrence, Jessalyn	Covid Test Collection Assistant	3/30/22

#### **Transfers/Promotions**

**The following employee is recommended for a change in position**

	<b>Position</b>	<b>Effective Date</b>
<b>Full-time</b>		

Adams, Trisha	Correctional Office Assistant	4/18/22
	From Correctional Career Technology	
Nead, Kaitlyn	Coordinator for Student Comm. & Initiative	5/2/22
	From Admissions Representative	

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: None.

Absent: Trustee Curtis and Student Trustee Maggie Kelly.

**Motion carried.**

**Other Business. (Non-action)**

There was no additional discussion.

**Adjournment.**

Trustee Walk moved and Trustee Reynolds seconded to adjourn the meeting at 7:14 p.m.

There was no further discussion.

Motion carried by unanimous voice vote.

Approved by:

/s/Mike Sullivan  
Board Chair

/s/Tom Wright  
Board Secretary

\*Note – See Board of Trustees web page for any referenced attachments to these minutes.

[https://www.lakelandcollege.edu/col/board\\_minutes/](https://www.lakelandcollege.edu/col/board_minutes/)